

STEPHANIE TUBBS JONES, OHIO  
CHAIRWOMAN

GENE GREEN, TEXAS  
LUCILLE ROYBAL-ALLARD, CALIFORNIA  
MICHAEL F. DOYLE, PENNSYLVANIA  
WILLIAM D. DELAHUNT, MASSACHUSETTS  
WILLIAM V. O'REILLY,  
CHIEF COUNSEL/STAFF DIRECTOR  
DAWN KELLY MOBLEY,  
COUNSEL TO THE CHAIRWOMAN

ONE HUNDRED TENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON STANDARDS OF  
OFFICIAL CONDUCT

Washington, DC 20515-6328

February 14, 2008

DOC HASTINGS, WASHINGTON  
RANKING REPUBLICAN MEMBER

JO BONNER, ALABAMA  
J. GRESHAM BARRETT, SOUTH CAROLINA  
JOHN KLINE, MINNESOTA  
MICHAEL T. McCAUL, TEXAS

TODD UNGERECHT  
COUNSEL TO THE RANKING  
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL  
(202) 225-7103

### MEMORANDUM FOR ALL MEMBERS, OFFICERS AND EMPLOYEES

**FROM:** Committee on Standards of Official Conduct  
Stephanie Tubbs Jones, Chairwoman  
Doc Hastings, Ranking Republican Member

**SUBJECT:** Upcoming Ethics Training Sessions

The Committee will hold an ethics training session on campaign activity on **February 21 at 11:00 a.m. in Room 1100 LHOB, in the Ways and Means Committee room.** Employees who completed ethics training in 2007 are welcome to attend this training session to satisfy their 2008 mandatory training requirement. Additional training sessions to satisfy that requirement will be announced as they are scheduled.

New House employees are required, within 60 days of commencing House employment, to take general ethics training, and the Committee requires all such new employees who work in Capitol Hill offices to attend a live training session. New employee training sessions will be held on **February 22 and 29, 2008 at 3:30 p.m. in Room HC-5, in the Capitol.** These sessions are not intended for employees who attended general ethics training in 2007. Additional training sessions to satisfy the new employee training requirement will be announced as they are scheduled.

No RSVP is required to attend any of the Committee's ethics training sessions. Due to seating limitations, **attendance is on a first come, first served basis.** No one will be admitted once the training has begun. Members and staff with any questions may contact the Committee's Office of Advice and Education, at (202) 225-7103.